

Gawcott with Lenborough Parish Council – Minutes of Parish Council Meeting

Minutes of the meeting of Gawcott with Lenborough Parish Council held on Thursday 18th April 2024 at 7.35pm

Present: Councillors Mr A White (Chairman), Mrs S Burgess, Mrs J Tofield and Mrs R Bate (joined at 8.15pm)

Also present: Pam Molloy (Clerk) and Buckinghamshire Councillor Fealey

Period of Public Participation

Four residents attended the Annual Parish Meeting to raise concerns regarding the proposed development on the land at The Rise (agreed to add their concerns here also). Main concerns are: the access via the garages, reduction in parking spaces, access for HGVs to the site as feel it will be difficult to get through/passed the parked cars. Residents have compiled their own survey – 119 objections out of 120 so far received. With regards to the consultation on behalf of Fairhive, if residents object are they likely to listen – Councillor Fealey advised that it would not stop a planning application being made.

1. To receive updates from Buckinghamshire Councillors:

Councillor Fealey advised:

- Council Yard – await a response from the planning department and will also contact Highways.
- Flooding – update circulated regarding phase 2 works. Also chasing works required on the Lenborough Road.
- Budget – provided update regarding children in care and advised looking at buying buildings to be able to provide housing. Adult social care is 58% of the budget.
- Highways – gave a general overview and advised doing well with repairs.

Councillor Stuchbury provided a report.

2. Apologies – Councillors Mr Ulph, Dugher & Gibbs and Buckinghamshire Councillors Mr Stuchbury and Ms Cornell.

3. Declarations of Interest - None

4. Minutes

Council resolved to approve the minutes of the meeting of the Parish Council held on the 14th March, ref: GwLPC/12/23-24.

5. Finance

5.1. Balance of accounts as at 31st March:

- Business Account x2092 - £1,577.86
- Playing Field Account x2967 – £1,510.65
- Deposit Account x5984 - £34,138.52

5.2. Council resolved to make the following payments:

- P Molloy: £453.90 – March net salary and expenses.
- HMRC: £19.80 – PAYE Molloy for March.
- K Richards: £167.34 – Pavilion cleaning for March and cleaning products
- K Parker: £280 – Verge mowing for March.

- EON: £332.50 – Pavilion electricity for March.
 - Scribe: £414.72 – Annual accounts package subscription.
 - NBPPC: £20 – Annual membership fee.
 - BMKALC: £138.18 - Annual membership fee.
 - A White: £36.18 – Keys for pavilion and key safe.
 - Wave: £24.38 – Water for the pavilion.
 - Play Source Ltd: £3295.20 – Repairs carried out to play equipment.
 - GRB Building Services: £10993.20 – Works carried out at the pavilion.
 - Zurich: £2,878.28 – Annual insurance.
- 5.3. Council noted payments made by direct debit or standing order:
- A R G Hall: £130 – Securing playing field gate for March.
 - Perceptive Creation: £30 – Managing and hosting website for March.
 - Buckinghamshire Council: £26.05 – March waste collection from pavilion.
- 5.4. Council noted the following income received in March: £44.98 bank interest, £51.34 NS&I account interest, £900 cricket club fees, £244.45 feed in tariff from solar panels and £645 all-weather pitch fees.
- 5.5. Council reviewed and resolved the March bank statements and bank reconciliation and the chairman signed.
- 5.6. Council resolved the payments, receipts and bank account year to date statements as at 31st March 2024. Council noted that these form the financial basis for the Annual Governance and Accountability Return (AGAR).
- 5.7. Annual Governance and Accountability Return (AGAR) – Council reviewed page 5 – Section 2 Accounting Statements 2023/24 for accuracy. Council noted that the Internal Auditor will review all documentation electronically before the review and signing of the entire AGAR prior to submission to the External Auditors.
- 5.8. Council reviewed and agreed the Bank Reconciliation and Explanation of Variances.
- 5.9. Council reviewed and resolved the Asset Register for 2023-24 which has been updated – several items have been added and the value of the playing field and village green has been adjusted to £1 (as the land was gifted to the council).
- 5.10. Council reviewed and resolved the Asset Register for 2022-23 which has been updated. Due to these updates, the figure on Section 2 of the AGAR needs to be reinstated, Council resolved.
- 5.11. Council reviewed options regarding savings accounts, agreed to review again in October.

6. Planning

- 6.1. Council noted no new applications received.
- 6.2. Council noted applications awaiting consideration:
- 23/04010/ADP - Submission of details of all matters reserved pursuant to outline planning permission 15/01242/AOP (Application for Outline Planning Permission with access to provide Allotments, Cemetery, Associated Buildings, Landscaping, New Vehicular and Pedestrian Access, Engineering (including Ground Modelling) Works, Infrastructure Works (including Drainage Works and Utilities Provision), Demolition, Car Parking and Lighting) - Land South of The A421, Tingewick Road, Buckingham.
 - 24/00131/APP – Change of use of land to a gypsy and traveller caravan site and erection of day room – Land to the West of Main Street South, Gawcott.

- 24/00498/VRC – Removal of condition 5 (unit to be demolished) relating to application 23/02485/APP (redevelopment of existing barn complex to form 1 No. residential dwelling (retrospective) – Rowan Tree Farm, Hillesden Road.
 - 24/00731/APP - Change of use from equestrian to a mixed use of equestrian, business and residential use. Demolition of existing equestrian buildings and the erection of single storey stables, storage barn, office and dwelling house – Hollow Farm, Buckingham Road.
- 6.3. Council noted decisions made by Buckinghamshire Council since the last meeting:
- 24/00485/APP – Householder application for first floor extension to garage and convert to annexe including associated works – Gawcott Farm, Lenborough Road, Gawcott. APPROVED.
 - 23/04000/APP - Householder application for demolition of existing single storey rear extensions and erection of single storey rear extension with remodelling of rear external amenity areas - The Cuckoo's Nest, Back Street. APPROVED.
 - 23/03301/APP - Change of use of land for the stationing of caravans for residential purposes, hardstanding and dayrooms ancillary to that use - Land Adjacent Radclive Road, Gawcott. REFUSED
- 6.4. Land at The Rise – Council discussed the survey and resolved to just send a letter objecting to the proposal.
- 6.5. Planning agent on behalf of Wates – suggested date agreed for meeting.
- 6.6. Osier Way – Council agreed potential street names.
- 6.7. Other planning issues:
- Buckingham Neighbourhood Plan – no further update.
 - Grendon Prison – no further update.
 - Travellers, Radclive Road & Preston Road – as above.

7. Highways

- 7.1. HS2 Road Safety Fund – Works due to be carried out between May-July 2024. Await an update.
- 7.2. HS2 – Site visit/tour now on the 22nd May, Councillor White attending.
- 7.3. Radclive Road speed limit reduction – Getting signatures, chase again in 2 weeks.
- 7.4. Highways and lighting – Await an update on the street lights not working.
- 7.5. Traffic data – Councillor Bate circulated.
- 7.6. Speed signs – Section 171 Licence to be submitted and Swarco collating information required. Council agreed to the additional costs for the plans required, cost £195.

8. Maintenance and Environment issues

- 8.1. Drainage improvements in Main Street. Phase 2 of the works in financial year 2024-25. Update circulated – progressing with the design, statutory utilities need to be diverted, currently liaising with companies to facilitate.
- 8.2. Residents Flood Response Group – Risk assessment to be completed. Council discussed latest email from the group, response to be drafted.
- 8.3. Hodding Wood – No issues. Look at getting some legal advice via BMKALC regarding purchasing the woods.

9. Pavilion, playing fields and play area

- 9.1. Pavilion – Council resolved additional cost of £669 + VAT for the showers. Kitchen units, worktop and tiles now installed. Showers and urinals now working.

Remainder of the works to be completed in May. Changing rooms being cleared on 18th April.

- 9.2. Football club – Nothing to report.
- 9.3. Cricket club – Start on the 27th April.
- 9.4. Nxt Level Coaching – Council reviewed fees and resolved the following: £50 per day for the all-weather pitch and no change to the pavilion fee. Will invoice them for cleaning if required.
- 9.5. Play Area – Council noted and agreed, annual inspection including accompanied inspection.
- 9.6. All weather pitch – Council agreed maintenance visits to be increased to every 4 months, cost £500 + VAT. Agreed to send reminders to wear correct shoes.
- 9.7. Caretaker – No response to ad so far.
- 9.8. Playing field – Issue with flooding/drainage. Drainage beneath Lenborough Road needs to be increased. Councillor Fealey is chasing.
- 9.9. Council resolved to extend contract with Cartwright Landscapes.

10. Other Parish Council Business

- 10.1. Defibrillator at the Chapel – Await agreement, no further update.
- 10.2. Gawcott Newsletter – Draft prepared, add information regarding the clothing bank.
- 10.3. Website – Annual Parish Meetings now added.
- 10.4. Council resolved Privacy Notice for website.
- 10.5. Council resolved dog waste collection service for 2024-25.
- 10.6. Council reviewed action list, to be updated.

11. Community

- Village Hall – AGM on the 22nd May. Pre-school move out at May half term.
- Solar Farm – Nothing to report.
- Community Group – Events in newsletter. More volunteers required.

12. Meetings, Events and Training

- Community Boards Meeting – 27/6/24
- Parish Liaison Meeting – 24/4/24 & 26/6/24
- NBPPC – 17/4/24 (online)
- Training: as details circulated.

13. Dates of next meetings – Council noted:

16th May (Annual Meeting of the Parish Council), 13th June, 11th July, 8th August (tbc), 12th September, 10th October, 14th November & 12th December.

Meeting closed at 9.15pm

Signed.....Chairman / Date.....