

Gawcott with Lenborough Parish Council

Minutes of the meeting of Gawcott with Lenborough Parish Council held on Thursday 13th July 2023 at 7.30pm

Present: Councillors Mr A White (Chairman), Mr T Dugher, Mrs R Bate and Mrs S Burgess

Also present: Mrs P Molloy (Clerk), Buckinghamshire Councillors Fealey, Cornell and six residents.

Period of Public Participation

Residents attended the meeting to raise their concerns over the recent flooding and advised that a residents response group had been set up. Items raised:

- Requested a timeline for the works to the drainage/culvert (Cllr Fealey will advise when possible).
- Residents asked who they could write to (Cllr Fealey advised: Highways, MP & Anglian Water).
- Requested a supply of sandbags and road closure signs (Cllr Fealey agreed to arrange).
- Are grants available for a generator and pump (parish council to look into grants – question raised as to where it could be stored as needs someone to maintain it).
- Concern raised of vehicles from the industrial estate coming down by Hodding Wood as needs to be blocked off (Cllr White agreed to contact).
- Issue of ditch clearing raised (should be cleared by the landowner).
- A water attenuation pond was suggested.

Other items raised:

- Church Street – Overgrown brambles from a property. Public footpath is overgrown. Pothole repairs carried out without any notice.

31. To receive updates from Buckinghamshire Councillors:

Cllr Fealey advised the following:

- Provided an update from the Head of Highways following the recent flooding:-
 - They have a scheme in development to improve/repair the culvert to help alleviate flooding during smaller events.
 - Drainage engineers are investigating undertaking diversion works to a section of the existing culvert which will greatly assist with the removal of the main area of flooding at the junction of Main Street/New Inn Lane. The design and investigation works are ongoing and are complex in nature, due to the presence of numerous statutory utilities, many of which may require diversion.
 - As part of these proposed works, where possible, our engineers are also investigating the possibility of repairing various other sections of the culvert along Main Street.
- No update regarding the prison.
- Meeting to be arranged with the new contact as HS2 (Cllr White to attend).

Cllr Cornell advised the following:

- The yellow lines outside the school are being re-painted in the school holidays.

32. Apologies - Councillors Gibbs, Ulph and Stuchbury

33. Declarations of Interest - None**34. Minutes**

Council resolved to approve the minutes of the meeting of the Parish Council held on the 8th June, ref: GwLPC/03/23-24.

35. Finance

- 35.1. Balance of accounts as at 30th June:
 - Current Account - £3,628.45
 - Playing Field Account – £4,274.25
 - Deposit Account - £39,652.47
- 35.2. Council resolved to make the following payments;
 - P Molloy: £474.39 – June salary and expenses (paper files & printer ink). Cheque 001331
 - Mrs D O'Brien: £160 – 2022-23 internal audit. Cheque 001332
 - K Richards: £160 – Pavilion cleaning for June. Cheque 000917
 - NBPPC: £20 – Membership fee to end of March 2024. Cheque 001333
 - K J Parker: £280 – Verge and Village Green mowing for May. Cheque 001334
 - WM Air Conditioning: £309.96 – Air conditioning maintenance contract to 31/7/24. Cheque 000923
 - EON Next £161.78 – Pavilion electricity for June. Cheque 000921
 - A D White: £416.73 – Signage, defib battery & pack. Cheque 000922
- 35.3. Council noted payments made by direct debit or standing order:
 - A R G Hall: £130 – Securing playing field gate for June.
 - Perceptive Creation: £30 – Managing and hosting website for June.
 - Buckinghamshire Council: £25 – Waste collection from pavilion for June.
- 35.4. Internal Audit 2023-24 – Council resolved to appoint Mrs D O'Brien to carry out an internal audit, cost £180 as per letter of engagement circulated.
- 35.5. 2022-23 Internal Audit - Council noted that the internal audit had been carried out. A copy of the internal audit report was circulated on the 4/7/23 – Council resolved to review and consider the recommendations at the August meeting. The Council resolved the Internal Audit which has been completed and signed, page 3 of the return.
- 35.6. 2022-23 Annual Governance Statement - Council resolved and the chairman signed the Annual Governance Statement 2022-23. Clerk to provide explanations for questions 3 & 4.
- 35.7. 2022-23 Accounting Statements – Council resolved and the chairman signed the Accounting Statements 2022-23.
- 35.8. Council resolved the Bank Reconciliation and Explanation of Variances for 2022-23.
- 35.9. Council resolved that the 2022-23 audit be submitted to the External Auditors.

36. Planning

- 36.1. Council reviewed and resolved the following applications:
 - 23/01866/APP – Old Eagles Farmhouse, Main Street, Gawcott – Householder application for erection of single storey rear extension and internal and external alterations. Supports the application.
 - 23/01867/ALB – Old Eagles Farmhouse, Main Street, Gawcott – Listed building application for erection of single storey rear extension and internal and external alterations. Supports the application.

- 23/00829/APP – Poppyfields, Tingewick Road, Gawcott – Erection of agricultural / equestrian workshop building. No objection.
- 36.2. Council noted no further applications received following the issue of the agenda.
- 36.3. Council noted applications awaiting consideration:
 - 23/01009/ADP - Submission of details of all matters reserved pursuant to outline planning permission 18/01401/AOP (four residential dwellings) - Land Adjacent Eagles Farm, Cow Lane, Gawcott
 - 22/03944/APP - Listed building application for proposed detached double garage and associated hardstanding, fencing, 1.8m high brick wall, and landscaping - Buildings at Manor Farm, Hillesden Road, Gawcott
- 36.4. Council noted decisions made by Buckinghamshire Council since the last meeting:
 - 22/04287/ALB - Listed building application for external and internal alterations and repairs - Lenborough Manor Farmhouse, Lenborough Road. **CONSENT GRANTED**
 - 23/01126/APP – Conversion of ‘redundant’ agricultural pole barn to residential use. Revised layout and land included with proposed residential unit – Pole Barn, Primrose Hill Farm, Preston Road. **APPROVED**
- 36.5. Other planning issues:
 - Buckingham Neighbourhood Plan – Work in progress.
 - Grendon Prison Appeal decision awaited – Inspector has completed their report.
 - Travellers, Radclive Road – Nothing to report.
 - Osier Way development – Cllr White to review as changes have been made and will report back. Clerk to contact planning department as partly in Gawcott.

37. Highways

- 37.1. HS2 Road Safety Fund – Update provided, awaiting details of proposed scheme.
- 37.2. HS2 traffic – Cllrs White and Fealey to arrange a meeting with the HS2 Customer Relations Officer to discuss the number of HGVs, convoys and condition of the roads.
- 37.3. Radclive Road speed limit reduction – Cllr White to follow up. Councillors expressed concern about the hedging adjoining the Morgan owned field along the narrow section of the road.
- 37.4. Highways and lighting – Clerk provided update following meeting with the Local Area Technician. Cllrs Bate & Burgess to check and advise regarding street lights not working.
- 37.5. 20 is plenty bin stickers for Church Street – Council resolved: cost of £95/100. Signage to be attached to street lights (x4) – Buckinghamshire Council have approved and Council resolved cost of £153.20 + VAT.
- 37.6. Traffic data – in newsletter.
- 37.7. Speed signs – Council reviewed and resolved quote B (Traffic Technology), cost £6,463 + VAT and the supply and fit of posts, cost £723 + VAT. Clerk to apply for funding for 50% of costs.
- 37.8. Hillesdon Road speed limit queried – Await response from Buckinghamshire Council.

38. Maintenance and Environment issues

- 38.1. Drainage improvements in Main Street – See update provided by Cllr Fealey.

- 38.2. Flooding – Local Area Technician has raised a works order for the culvert to be investigated and for the gullies along Main Street to be cleared/checked via CCTV – await date.
- 38.3. Residents Flood Response Group – Residents liaising with Tingewick group. Clerk to look in to grants for a generator and pump. Cllr White to contact Paragon to see if a 24x7 service can be provided. Summary to be put together for the newsletter and Facebook.
- 38.4. Hodding Wood – Details circulated regarding costs. Planting carried out. Area well used by residents. Thank you to Philip Ramsden and Tom Goodman for maintaining.

39. Pavilion, playing fields and play area

- 39.1. Pavilion – New windows and doors being fitted 23/8/23 (estimated date).
- 39.2. Pavilion – New loft insulation (£1750), applied to Bee Green Grants for £1500 on 3/7/23. Being reviewed at their meeting on 27/7/23. Cllr White advised the football club to empty the loft.
- 39.3. Football club – Nothing to report.
- 39.4. Cricket club have asked about improvements to the kitchen and showers – clerk to look into funding.
- 39.5. Play Area - Annual inspection by Rospa is booked for 26/7/23.
- 39.6. Defibrillator – Status check successfully performed on 26/6/23.
- 39.7. Pavilion – Council resolved new fixed electricity plan (expires June 2024).
- 39.8. All weather pitch – Council resolved the purchase of entrance matting, cost £495 + VAT.

40. Other Parish Council Business

- 40.1. Defibrillator at the Chapel – No further update. Clerk to look at possible funding.
- 40.2. Council resolved the following policies: Standing Orders, Financial Regulations, Code of Conduct and Scheme of Delegation.
- 40.3. Council email addresses – discussed the benefits.
- 40.4. Facebook / Website – Facebook page up and running. Clerk provided update regarding the website.

41. Community

- Village Hall – Nothing to report.
- Solar Farm – Nothing to report.
- Community Group – Fete on Village Green made profit of £550.

42. Meetings, Events and Training

- Community Boards Meeting – 12/10/23
- NBPPC – 27/9/23 via Zoom
- Parish Liaison Meeting – to be advised
- Community Meeting/Neighbourhood Policing – 26/7/23
- BMKALCs seminar on the 7/9/23

43. Dates of next meetings – Council to note:

10th August, 14th September, 12th October, 9th November and 14th December

Meeting closed at 9.35pm

Signed.....Chairman / Date.....