

Gawcott with Lenborough Parish Council

Website: www.gawcottwithlenboroughpc.co.uk

Email: parishclerk@gawcottwithlenboroughpc.co.uk

5th September 2024

Dear Councillors and Residents,

I hereby give you notice that the Parish Council meeting will be held at the Gawcott Village Hall on **Thursday 12th September 2024** at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

P Molloy - Parish Clerk

AGENDA

1. Period of Public Participation

2. To receive updates from Buckinghamshire Councillors

- Council yard on Preston Road – is it possible for the vehicles to be routed via the A421?

3. Apologies

Council are asked to receive apologies.

4. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

5. Minutes

Council are asked to approve the minutes of the meeting of the Parish Council held on the 11th July, ref: GwLPC/04/24-25 – copy attached.

6. Finance

6.1. Council to note the balance of accounts as at 31st August:

- Business account x2092 - £3,585.44
- Playing field account x2967- £2,692.15
- Deposit account x5984 - £27,838.45

6.2. Council to note the following payments made during August:

- P Molloy: £542.40 – July net salary
- HMRC: £45.60 – PAYE for July, cheque 001364
- K Richards: £173.86 – Pavilion cleaning for July and cleaning materials
- K Parker: £280 – Grass cutting for July

- Franklin Handyman: £1127 – 50% deposit for maintenance works at the Richard Roper Playing Field
 - A Hall: £130 - Securing the playing field gate for July, paid by standing order.
 - Perceptive Creation: £30 – Managing and hosting website for July, paid by standing order.
 - Buckinghamshire Council: £30.40 – Pavilion waste collection for July, paid by direct debit.
 - Linnell Brothers Ltd: £396 - Two new picnic tables.
 - PKF Littlejohn: £378 – 2023-24 external audit
 - EON: £57.94 - Pavilion electricity for July
 - Franklin Handyman: £1127 – Final payment for maintenance works at the Richard Roper Playing field
 - Pearces: £90 – Clearing rubbish and the old picnic table
- 6.3. Council are asked to agree and make the following payments;
- P Molloy: £542.60 – August net salary
 - HMRC: £45.40 – PAYE for August
 - K Richards: £160 – Pavilion cleaning for August
 - K Parker: £280 – Grass cutting for August
 - EON: £39.68 – Pavilion electricity for August
 - Swarco: £540 – Speed sign installation
 - Pearces: £80 – Clearing rubbish from the pavilion
 - Other post Agenda publication invoices.
- 6.4. Council to note payments made by direct debit or standing order;
- A R G Hall: £130 - Securing the playing field gate for August.
 - Perceptive Creation: £30 – Managing and hosting website for August.
 - Buckinghamshire Council: £27.10 - Waste collection from the pavilion for August.
- 6.5. Council to note the following income received in August: £27.39 bank interest, £60.08 NS&I account interest, £2,821.25 Community Boards funding for speed sign and £210 all-weather pitch fees.
- 6.6. Council to review the July and August bank statements.
- 6.7. Council are asked to review and agree the payments, receipts and summary report including budget/actuals as at 31st August 2024.
- 6.8. Council to note that the external auditors signed off the 2023-24 audit on the 5th August. Notice of Conclusion of Audit has been published on our website and noticeboard.
- 6.9. Council to consider payments to EON for the pavilion electricity to be made via direct debit.
- 6.10. Council to consider S106 funds / projects.

7. Planning

- 7.1. Council to consider any applications received following the issue of this agenda.
- 7.2. Council to note applications dealt with under delegated authority:
- 24/02147/APP – Change of use from equestrian to a mixed use of equestrian, business and residential use. Demolition of existing equestrian buildings and the erection of single storey stables, storage barn, office and dwelling house – Hollow Farm, Buckingham Road. Comments submitted.
 - 24/02255/APP – Householder application for single storey front extension – Twin Trees, Hillesden Road. No objection.

- 7.3. Council to note applications awaiting consideration:
- 23/04010/ADP - Submission of details of all matters reserved pursuant to outline planning permission 15/01242/AOP (Application for Outline Planning Permission with access to provide Allotments, Cemetery, Associated Buildings, Landscaping, New Vehicular and Pedestrian Access, Engineering (including Ground Modelling) Works, Infrastructure Works (including Drainage Works and Utilities Provision), Demolition, Car Parking and Lighting) - Land South of The A421, Tingewick Road, Buckingham
 - 24/00131/APP – Change of use of land to a gypsy and traveller caravan site and erection of day room – Land to the West of Main Street South, Gawcott
 - 24/00498/VRC – Removal of condition 5 (unit to be demolished) relating to application 23/02485/APP (redevelopment of existing barn complex to form 1 No. residential dwelling (retrospective) – Rowan Tree Farm, Hillesden Road
 - 24/01927/ADP, 24/01965/ADP & 24/01966/ADP – Land off Osier Way.
- 7.4. Council to note decisions made by Buckinghamshire Council since the last meeting:
- 24/01331/VRC - Variation of condition 7 (water quality) 10 (plans) relating to application 20/00886/ADP (Variation of condition 10 of planning permission 17/04668/ADP as amended by 17/A4668/NON - To vary drawing references within condition 10 to allow amended distribution, and amendment, of proposed homes and give effect for 9 additional homes to the layout of homes south of Tingewick Road) – Land at Tingewick Road, Buckingham. APPROVED
 - 24/01276/APP - Householder application for demolition of conservatory, extension and alteration to existing house and single storey enclosure to existing pool - The Laurels, Lenborough Road, Gawcott, APPROVED
- 7.5. 24/01534/PIP – Poppyfields, Tingewick Road – Appeal lodged.
- 7.6. Proposed changes to National Planning Policy Framework – consultation ends 24th September (as email circulated on 4th September)
- 7.7. Other planning issues:
- Buckingham Neighbourhood Plan – Consultation extended to 2nd October (as email circulated on 22nd August).
 - Preston Road Appeal.
 - Land at The Rise.
 - Phase 1, Osier Way.
 - Proposed Phase 2, Osier Way.

8. Highways

- 8.1. HS2 Road Safety Fund – Works being carried out from the 9th to 28th September. Application submitted on the 29th July for additional items on the Preston Road.
- 8.2. HS2 - HS2 visitor van will be on site at the playing fields on the 26th September, between 3-7pm.
- 8.3. Radclive Road speed limit reduction.
- 8.4. Highways and lighting – Await date for some of the street lights to be fixed as the gear trays have now arrived.
- 8.5. Traffic data.
- 8.6. Speed sign – Council to note additional clips/bracket/T-bar tool required, cost £78.27. Council to consider Gold Maintenance Cover, cost £927 plus VAT for 3 years. As details circulated on 5th September.

9. Maintenance and Environment issues

- 9.1. Drainage improvements in Main Street, Phase 2 – No further updates.
- 9.2. Residents Flood Response Group – Risk assessment to be finalised.
- 9.3. Hodding Wood – Await response regarding the rent.

10. Pavilion, Playing Fields and Play Area

- 10.1. Pavilion – Council to confirm their agreement to carry out a heating assessment, cost approximately £120.
- 10.2. Football club.
- 10.3. Cricket club - Council to consider response to email (circulated on 23rd August)
- 10.4. Nxt Level Coaching.
- 10.5. Play Area – Council to consider quote to replace two posts for the cableway, cost £2915 + VAT.
- 10.6. All weather pitch.
- 10.7. Caretaker.
- 10.8. Council to confirm their agreement to carry out maintenance works at the Richard Roper Playing Field, cost £2254. Quotes received from local handyman services were: £200, £220 and £270 per day.
- 10.9. Council to approve works to some trees at the playing field and the felling of a cherry tree on Main Street, cost £670, works will be carried out in October. Additional inspection/quote needed for trees along the fence line.
- 10.10. Playing field – Issue with flooding/drainage. Drainage beneath Lenborough Road needs to be increased. Chased on the 20th August for an update.

11. Other Parish Council Business

- 11.1. Defibrillator – Owner of possible new location contacted, electricity would need to be paid for by the Parish Council, to be reviewed.
- 11.2. Gawcott Newsletter – 20th September cut-off date.
- 11.3. Website – As email circulated on the 5th September, to be reviewed.
- 11.4. Council to review action list.
- 11.5. Meeting with Callum Anderson MP to be arranged.
- 11.6. Council to approve renewal of Microsoft subscription, cost £59.99.
- 11.7. Local Cycling and Walking infrastructure Plan – Consultation between the 2nd September and 13th October (as email circulated on 22nd August).
- 11.8. Dog bin on Church Street needs re-fitting.

12. Community

- Village Hall report
- Solar Farm report
- Community Group report

13. Meetings, Events and Training

- Community Boards Meeting – 17th October
- Parish Liaison Meeting – 16th October
- NBPPC – 18th September (online)
- Training – as details circulated. Listed Buildings and Conservation Areas – 14th October, Councillor White attending.

14. Dates of next meetings – Council to note:

10th October, 14th November, 12th December, 9th January, 13th February, 13th March, 10th April (to be confirmed) and 8th May (to be confirmed)