

Gawcott with Lenborough Parish Council

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12th April 2024

Dear Councillors and Residents,

I hereby give you notice that the Parish Council meeting will be held at the Gawcott Village Hall on **Thursday 18th April 2024** following the Annual Parish Meeting at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

P Molloy
Parish Clerk

AGENDA

1. To receive updates from Buckinghamshire Councillors

- Council yard on Preston Road – causing increased traffic on Main Street.

2. Apologies

Council are asked to receive apologies.

3. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

4. Minutes

Council are asked to approve the minutes of the meeting of the Parish Council held on the 14th March, ref: GwLPC/12/23-24 – copy attached.

5. Finance

- 5.1. Council to note the balance of accounts as at 31st March:
 - Business account x2092 - £1,577.86
 - Playing field account x2967- £1,510.65
 - Deposit account x5984 - £34,138.52
- 5.2. Council are asked to agree and make the following payments;
 - P Molloy: £453.90 – March net salary and expenses.
 - HMRC: £19.80 – PAYE Molloy for March.
 - K Richards: £167.34 – Pavilion cleaning for March and cleaning products
 - K Parker: £280 – Verge mowing for March.
 - EON: £332.50 – Pavilion electricity for March.
 - Scribe: £414.72 – Annual accounts package subscription.
 - NBPPC: £20 – Annual membership fee.

- BMKALC: £138.18 - Annual membership fee.
 - A White: £36.18 – Keys for pavilion and key safe.
 - Wave: £24.38 – Water for the pavilion.
 - Play Source Ltd: £3295.20 – Repairs carried out to play equipment.
 - GRB Building Services: £10993.20 – Works carried out at the pavilion.
 - Other post Agenda publication invoices.
- 5.3. Council to note payments made by direct debit or standing order;
- A R G Hall: £130 - Securing the playing field gate for March.
 - Perceptive Creation: £30 – Managing and hosting website for March.
 - Buckinghamshire Council: £26.05 – March waste collection from pavilion.
- 5.4. Council to note the following income received in March: £44.98 bank interest, £51.34 NS&I account interest, £900 cricket club fees, £244.45 feed in tariff from solar panels and £645 all-weather pitch fees.
- 5.5. Council to review/resolve March bank statements.
- 5.6. Council are asked to review and agree the payments, receipts and bank account year to date statements as at 31st March 2024. These form the financial basis for the Annual Governance and Accountability Return (AGAR).
- 5.7. Annual Governance and Accountability Return (AGAR) – Council are asked to review page 5 – Section 2 Accounting Statements 2023/24 for accuracy. Council are advised that the Internal Auditor will review all documentation electronically before your review and signing of the entire AGAR prior to submission to the External Auditors.
- 5.8. Council are asked to review the Bank Reconciliation and Explanation of Variances.
- 5.9. Council to review the Asset Register for 2023-24 which has been updated – several items have been added and the value of the playing field and village green has been adjusted to £1 (as the land was gifted to the council). Council to review and resolve.
- 5.10. Council to review and resolve the Asset Register for 2022-23 which has been updated. Due to these updates, the figure on Section 2 of the AGAR needs to be reinstated, Council to resolve.
- 5.11. Council to review options regarding savings accounts, as details circulated on 25th March.

6. Planning

- 6.1. Council to consider any applications received following the issue of this agenda.
- 6.2. Council to note applications awaiting consideration:
- 23/04010/ADP - Submission of details of all matters reserved pursuant to outline planning permission 15/01242/AOP (Application for Outline Planning Permission with access to provide Allotments, Cemetery, Associated Buildings, Landscaping, New Vehicular and Pedestrian Access, Engineering (including Ground Modelling) Works, Infrastructure Works (including Drainage Works and Utilities Provision), Demolition, Car Parking and Lighting) - Land South of The A421, Tingewick Road, Buckingham
 - 24/00131/APP – Change of use of land to a gypsy and traveller caravan site and erection of day room – Land to the West of Main Street South, Gawcott
 - 24/00498/VRC – Removal of condition 5 (unit to be demolished) relating to application 23/02485/APP (redevelopment of existing barn complex to form 1 No. residential dwelling (retrospective) – Rowan Tree Farm, Hillesden Road, Gawcott

- 24/00731/APP - Change of use from equestrian to a mixed use of equestrian, business and residential use. Demolition of existing equestrian buildings and the erection of single storey stables, storage barn, office and dwelling house – Hollow Farm, Buckingham Road, Gawcott
- 6.3. Council to note decisions made by Buckinghamshire Council since the last meeting:
- 24/00485/APP – Householder application for first floor extension to garage and convert to annexe including associated works – Gawcott Farm, Lenborough Road, Gawcott. APPROVED
 - 23/04000/APP - Householder application for demolition of existing single storey rear extensions and erection of single storey rear extension with remodelling of rear external amenity areas - The Cuckoo's Nest, Back Street, Gawcott. APPROVED
 - 23/03301/APP - Change of use of land for the stationing of caravans for residential purposes, hardstanding and dayrooms ancillary to that use - Land Adjacent Radclive Road, Gawcott. REFUSED
- 6.4. Land at The Rise – Council to note survey from the 2nd to 19th April. Survey to be reviewed and response agreed.
- 6.5. Council have been contacted by a planning agent on behalf of Wates, meeting to be arranged.
- 6.6. Osier Way – Council to review and agree street names.
- 6.7. Other planning issues:
- Buckingham Neighbourhood Plan.
 - Grendon Prison.
 - Travellers, Radclive Road and Preston Road.

7. Highways

- 7.1. HS2 Road Safety Fund – Works due to be carried out between May-July 2024. Requested an update.
- 7.2. HS2 traffic. Site visit/tour on 18th April (Councillors White and Dugher attending).
- 7.3. Radclive Road speed limit reduction.
- 7.4. Highways and lighting – Requested an update on the street lights.
- 7.5. Traffic data – March figures circulated.
- 7.6. Speed sign – S171 Licence to be submitted, Swarco collating information required. Approximate install mid-May. Additional costs to be reviewed.

8. Maintenance and Environment issues

- 8.1. Drainage improvements in Main Street. Phase 2 of the works in early financial year 2024-25. Update circulated on 11th April.
- 8.2. Residents Flood Response Group – Risk assessment to be completed. Council to review response from the group and agree a way forward.
- 8.3. Hodding Wood.

9. Pavilion, Playing Fields and Play Area

- 9.1. Pavilion – Council to approve the additional cost of £669 + VAT for the supply and fit of a new pump. Clerk to update regarding works.
- 9.2. Football club.
- 9.3. Cricket club.
- 9.4. Nxt Level Coaching – Council to review fees for next financial year.

- 9.5. Play Area – Council to note, annual inspection including accompanied inspection has been requested.
- 9.6. All weather pitch.
- 9.7. Caretaker.
- 9.8. Playing field – Issue with flooding/drainage. Drainage in road needs to be increased, await update.
- 9.9. Council to resolve extending contract with Cartwright Landscapes.

10. Other Parish Council Business

- 10.1. Defibrillator at the Chapel – Await agreement.
- 10.2. Gawcott Newsletter – 20th April cut-off date.
- 10.3. Website.
- 10.4. Council to resolve Privacy Notice for website.
- 10.5. Council to review and resolve dog waste collection service for 2024-25.
- 10.6. Council to review action list.

11. Community

- Village Hall report
- Solar Farm report
- Community Group report

12. Meetings, Events and Training

- Community Boards Meeting – to be advised
- Parish Liaison Meeting – 24/04/24 & 10/07/24
- NBPPC – 17/04/24 (online)
- Training – as details circulated.

13. Dates of next meetings – Council to note:

16th May (Annual meeting of the Parish Council), 13th June, 11th July, 8th August (tbc), 12th September, 10th October, 14th November & 12th December.