

Gawcott with Lenborough Parish Council
[Gawcott with Lenborough Parish Council \(gawcottwithlenboroughpc.co.uk\)](http://Gawcott with Lenborough Parish Council (gawcottwithlenboroughpc.co.uk))
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7th July 2023

Dear Councillors and Residents,

I hereby give you notice that the Parish Council meeting will be held at the Gawcott Village Hall on **Thursday 13th July 2023** at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

P Molloy
Parish Clerk

AGENDA

1. To receive updates from Buckinghamshire Councillors

2. Apologies

Members are asked to receive apologies.

3. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

4. Minutes

Council are asked to approve the minutes of the meeting of the Parish Council held on the 8th June, ref: GwLPC/03/23-24 – copy attached.

5. Finance

5.1. Council to note the balance of accounts as at 30th June:

- Current account - £3,628.45
- Playing field account - £4,274.25
- Deposit account - £39,652.47

5.2. Council are asked to agree and make the following payments;

- P Molloy: £474.39 – June salary and expenses (paper, files & printer ink).
- Mrs D O'Brien: £160 – 2022-23 internal audit
- K Richards: £160 – Pavilion cleaning.
- NBPPC: £20 – Membership fee to end of March 2024.
- K Parker: £280 – Verge and Village Green mowing.
- Other post Agenda publication invoices.

5.3. Council to note payments made by direct debit or standing order;

- A R G Hall: £130 - Securing the playing field gate for the month.
- Perceptive Creation: £30 – Managing and hosting website.
- Buckinghamshire Council: £25 – Waste collection from pavilion.

- 5.4. Internal Audit 2023-24 – Council to agree the appointment of D O'Brien to carry out an internal audit, cost £180 as per letter of engagement circulated 5/7/23.
- 5.5. 2022-23 Internal Audit - Council to note that the internal audit has been carried out. A copy of the internal audit report was circulated on the 4/7/23 – Council to review and consider the recommendations. The Council are also asked to review the Internal Audit which has been completed and signed, page 3 of the return.
- 5.6. 2022-23 Annual Governance Statement - Council to review and approve and the chairman to sign the Annual Governance Statement 2022-23.
- 5.7. 2022-23 Accounting Statements - Council to review and approve and the chairman to sign the Accounting Statements 2022-23.
- 5.8. Council are asked to review and approve the Bank Reconciliation and Explanation of Variances for 2022-23.
- 5.9. Council to resolve the 2022-23 audit for submission to the External Auditors.

6. Planning

- 6.1. Council to consider the following applications:
 - 23/01866/APP – Old Eagles Farmhouse, Main Street, Gawcott – Householder application for erection of single storey rear extension and internal and external alterations.
 - 23/01867/ALB – Old Eagles Farmhouse, Main Street, Gawcott – Listed building application for erection of single storey rear extension and internal and external alterations.
 - 23/00829/APP – Poppyfields, Tingewick Road, Gawcott – Erection of agricultural / equestrian workshop building.
- 6.2. Council to consider any applications received following the issue of this agenda.
- 6.3. Council to note applications awaiting consideration:
 - 23/01126/APP - Conversion of 'redundant' agricultural Pole Barn to residential use. Revised layout and land included with proposed residential unit - Pole Barn, Primrose Hill Farm, Preston Road, Gawcott
 - 23/01009/ADP - Submission of details of all matters reserved pursuant to outline planning permission 18/01401/AOP (four residential dwellings) - Land Adjacent Eagles Farm, Cow Lane, Gawcott
 - 22/03944/APP - Listed building application for proposed detached double garage and associated hardstanding, fencing, 1.8m high brick wall, and landscaping - Buildings at Manor Farm, Hillesden Road, Gawcott
- 6.4. Council to note decisions made by Buckinghamshire Council since the last meeting:
 - 22/04287/ALB - Listed building application for external and internal alterations and repairs - Lenborough Manor Farmhouse, Lenborough Road. **CONSENT GRANTED**
- 6.5. Other planning issues:
 - Buckingham Neighbourhood Plan
 - Grendon Prison Appeal decision – The inspector has completed their report.
 - Travellers, Radclive Road

7. Highways

- 7.1. HS2 Road Safety Fund – Await information on grant.
- 7.2. HS2 traffic
- 7.3. Radclive Road speed limit reduction – Cllr White to update.

- 7.4. Highways and lighting – Clerk to update following meeting with the Local Area Technician.
- 7.5. 20 is plenty bin stickers for Church Street – Council to resolve the cost of £95/100. Signage to be attached to street lights (x4) – Buckinghamshire Council to approve, costs to be advised.
- 7.6. Traffic data. Cllr Bate to update.
- 7.7. Speed signs – Quote A £8290 + VAT and Quote B £7,755.60 + VAT + costs for posts. Clerk to update regarding funding.
- 7.8. Hillesdon Road speed limit queried – Await response from Buckinghamshire Council.

8. Maintenance and Environment issues

- 8.1. Drainage improvements in Main Street – Being reviewed again to see if possible to get a new drain in between the utilities.
- 8.2. Flooding – Local Area Technician has raised a works order for the culvert to be investigated and for the gullies along Main Street to be cleared/checked via CCTV – await date.
- 8.3. Residents Flood Response Group - Residents liaising with Tingewick group. Council to review issues raised and to agree way forward.
- 8.4. Hodding Wood – Cllr White to update regarding the access road.

9. Pavilion, Playing Fields and Play Area

- 9.1. Pavilion – New windows and doors being fitted.
- 9.2. Pavilion – New loft insulation (£1750) – applied to Bee Green Grants for £1500 on 3/7/23. Being reviewed at their meeting on the 27/7/23.
- 9.3. Football club – Cllr White to advise of any issues.
- 9.4. Play Area - Annual inspection by Rospa is booked for 26/7/23.
- 9.5. Defibrillator – Status check successfully performed on 26/6/23.
- 9.6. Pavilion – Council to resolve new fixed electricity plan (expires June 2024).
- 9.7. All weather pitch – Council to resolve the purchase of entrance matting, cost £495.

10. Other Parish Council Business

- 10.1. Defibrillator at the Chapel – Cllr White to update. Clerk to look into possible funding.
- 10.2. Council to review/resolve the following policies: Standing Orders and Financial Regulations, as circulated on 22/6/23. Code of Conduct, as circulated on 23/6/23. Scheme of Delegation, as circulated on 6/7/23.
- 10.3. Council to review/resolve the use of council email addresses.
- 10.4. Facebook / Website – clerk to update.

11. Community

- Village Hall report
- Solar Farm report
- Community Group report

12. Meetings, Events and Training

- Community Boards Meeting – 12/10/23
- NBPPC – 27/9/23 via Zoom.
- Parish Liaison Meeting – to be advised.

- Community Meeting/Neighbourhood Policing – 26/7/23 at 7pm at Calvert Green Community Hall
- BMKALCs seminar on the 7/9/23, tickets are £70.

13. Dates of next meetings – Council to note:

10th August (TBC), 14th September, 12th October, 9th November and 14th December
(Note: The August meeting is dependent on the amount of business to be discussed)